

Job Description

Impact Research Lead



Job Title	Impact Research Lead
Salary	€30k - €35k DOE
Location	Blended, involving on-site (Dublin 2) and remote
About Us	<p>We are the independent body leading, supporting, and providing voice for philanthropy in Ireland. Representing a diverse and engaged membership, we promote best practice, inform government policy, and raise awareness of strategic giving as an effective driver of social change. While our membership is diverse, we share the same mission: to strengthen the social sector by advancing knowledge, practice and understanding of philanthropy. We champion the power of strategic giving to effect real and lasting change.</p>
About this Role	<p>This is a key support role, newly created, presenting a unique opportunity to positively contribute to the development of our offering to support our community of members and other stakeholders in advancing knowledge and understanding of philanthropy in Ireland. Working in a small but vibrant and well supported organisation, we are looking for a strong team player, flexible in approach. A fast learner, with a commitment to delivery of the highest standards is important. Innovation, creativity, and curiosity will be key for effective delivery.</p>
Key Responsibilities	<ul style="list-style-type: none">• Lead on development of an impact analysis plan• Initiate &/or collaborate on collation of evidence on philanthropy impact• Research sources of information, data, and learning on philanthropy• Collate, analyse, and synthesise relevant information• Input to the development of a research strategy to address gaps emerging in data and information, including development of research proposals• Support the development of knowledge and learning plans• Support the dissemination of knowledge and learning resources in liaison with comms lead• Manage a database of research resources on philanthropy to inform philanthropic giving and our communities of stakeholders• Other tasks as agreed in support of delivery of role
Required Skills and Experiences	<ul style="list-style-type: none">• 2 years' experience in impact assessment and/or evaluation and/or project research• Proven experience in information analysis

- Experienced in the design and development of research proposals
- Strong communication skills, verbal and written, with fluency in English
- Excellent IT skills and experience of use of technology to support analysis and research projects
- Strong data management skills
- Experienced in structuring workloads to effectively prioritise tasks
- Experience of philanthropy, grant making, and/or member organisations is desirable but not essential.

Person Specification

- Values the sharing of information and continuous improvement in a cooperative atmosphere of constructive evaluation and learning
- Capable of working independently as well as being an effective team player with an open, positive, collaborative, flexible approach, and attitude
- Empathetic, inquisitive, and curious in approach
- A can-do approach with initiative and creativity
- A commitment to excellence with highest attention to detail
- A finisher, driven by results and impact
- A commitment to social change and a belief in the potential to build a better society for all.

Terms and Conditions

This is a full-time permanent contract (subject to ongoing funding) working 35 hours per week; flexibility to work 4 days per week pro rata will be considered

Additional Benefits

- Generous Annual Leave: 21 holiday days plus 4 privilege days for use at Easter and Christmas
- Training and Development Opportunities
- Volunteer days: two days paid leave per annum to be spent volunteering in the community and voluntary sector
- Cycle to work scheme

Application Process

Send your CV with a max 1-page Cover Letter to recruitment@philanthropy.ie with '**Impact Research Lead**' in the subject bar, no later than **5pm on Monday 21st February 2022.**

Following shortlisting of applications, shortlisted candidates will be called for interview. Interviews will take place as soon as possible.

Philanthropy Ireland is an equal opportunities employer.